

**University Council MINUTES**  
**Wednesday, May 3, 2017**  
**8:30 AM - 10:00 AM**  
**SUB 233**

**Members:**

Waded Cruzado, Daniel Adams, Kenning Arlitsch, Kregg Aytes, Michael Babcock, Jeff Bader, Charles Boyer, Matt Caires, Kylar Clifton, Leon Costello, Tracy Ellig, Chris Fastnow, Brett Gunnink, Alison Harmon, Cathy Hasenpflug, Maggie Hayes, Robert Hawks, Bob Hietala, Karlene Hoo, James Joyce, Chris Kearns, Greg Kegel, Ron Larsen, Ilse-Mari Lee, Terry Leist, Shelley McKamey, Helen Melland, Bob Mokwa, Chris Murray, Kim Obbink, Kellie Peterson, Renee Reijo Pera, Nicol Rae, Jyl Shaffer, Jerry Sheehan, Royce Smith, Sylvia Sparkman, Dan Stevenson, Amy Stix, Susan Wolff

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I. Call to Order

*President Waded Cruzado*

President Waded Cruzado called the meeting to order at 8:30 AM.

II. Approval of Minutes for April 5, 2017

Michael Babcock motioned to approve the minutes; Royce Smith seconded and minutes were approved unanimously.

III. University Wide Information/ Announcements

President Cruzado shared sentiments about our faculty who were honored at the Promotion & Tenure Celebration last night. She welcomed Jim Joyce to his first meeting, as he is replacing Kari Cargill. Today is the last meeting for Dean Helen Melland, as she will be retiring in June. We have truly valued her perspective and contributions. As we welcome Kylar Clifton to the Council as ASMSU President, we would like to honor Garrett Leach, the outgoing President. President Cruzado presented him with a monogrammed jacket.

IV. Old Items

A. Conflict of Interest 4 Campus Policy Update

*Kellie Peterson, Legal Counsel*

This policy has been open for comments for 30 days; the comments were friendly and grammatically based, thus no substantial changes. The motion carried unanimously.

B. Enterprise Alleged Copyright Infringement Response Policy

*Jerry Sheehan, Vice President for Information Technology*

*Kellie Peterson, Legal Counsel*

This policy has been open for comments for 30 days; there was one comment that was adopted. The motion carried unanimously.

C. Procurement Policy-500.00 Approvals Required Prior to Purchase,  
IT Resources 510.00

*Jerry Sheehan, Vice President for Information Technology*

*Kellie Peterson, Legal Counsel*

This policy has been open for comments for 30 days; there were multiple comments from one source, thus we revised the language accordingly. Reporting went from \$5,000 to \$25,000 from those comments. The motion carried unanimously.

D. Update to Trademark Policy

*Kellie Peterson, Legal Counsel*

After significant input, changes were incorporated exclusively for the 125<sup>th</sup> Anniversary. The motion carried unanimously.

V. Informational Items

A. Student Memorial Update

*Matt Caires, Dean of Students*

*Kade Falls Down, ASMSU Senator*

This is an update on student memorials and how we honor students who have passed away while at MSU. Kade Falls Down, a Senior, presented for the student committee that was created for this issue. Beginning in September 2016, Dr. Matt Caires spoke to the ASMSU Senate about establishing this special committee based upon a gift that was left to MSU to establish a memorial for a female student. A resolution was passed on September 29, 2016, followed by fall and spring meetings. There was an event at the memorial on February 8<sup>th</sup>, 2017. The Committee has since debriefed and digitized findings.

Their findings included the following:

- 67 students, faculty, staff were surveyed
- Likert Scales
- Two Questions

Results:

- Only ten people surveyed thought that the memorial should be moved

➤ Looking forward:

1. Student Design Contest
  - a. Prize paid for by ASMSU
  - b. Renovation Ideas
2. Committee and/or Senate chooses winner
3. Design sent to all relevant parties

President Cruzado thanked Kade and his leadership on this initiative. She is in full support. In addition to making the memorial more visible, perhaps we designate a day to honor our students that have passed (either on February 16<sup>th</sup> for Founders Day or the first day students have come back to campus). President Cruzado tasked Vice President Kearns with this initiative.

B. Mountains and Minds: Learners & Leaders:

Strategic Plan Annual Progress Report

*Chris Fastnow, Director, Office of Planning & Analysis*

Chris Fastnow presented on the Strategic Plan Annual Progress Report. President Cruzado would like us to be more deliberate with the progression of the Strategic Plan. Deans should add this to their annual goals. During the Summer when departments plan for the year, please pay attention to the Strategic Plan.

VI. Public Comment

There was no public comment.

VII. Updates

The Major Scholarship Reception will be held on May 3, 2017 at 5:00pm in Leigh Lounge.

**NOTE:**

**The next University Council meeting is scheduled for Wednesday, August 9<sup>th</sup>, 2017 (please NOTE that this is the second Wednesday of the month).**