

*Official diplomas are awarded upon the completion of degree requirements and are Montana State University's recognition of individual achievement. Individuals who wish to order replacement copies of previously awarded diplomas may do so with a signed request and pre-payment, check or money-order, to the Office of the Registrar.*

**Mail completed, signed replacement diploma requests with check or money-order to:  
Office of the Registrar, P.O. Box 172660, Bozeman, MT 59717-2660**

Name (Last, First):		Student ID# or Social Security#:	
Previous/Former Name(s):		Date of Birth:	
Phone Number:		Email:	
Degree Awarded:		Graduation Term & Year:	
Name as it should be printed on the Diploma:			
Address Diploma is to be sent to (rush orders cannot be delivered to P.O. Boxes):			
City, State, Zip (and Country if not USA) Diploma is to be sent to:			

**Choose One:**

<input type="checkbox"/> <b>Standard Order</b> 2-3 Weeks Processing Time \$25.00 Diploma Cost	<p><b>Rush Cost Break Down:</b> \$25.00 Diploma Cost \$25.00 Printer's Rush Fee \$45.00 UPS Next Day Air</p>
<input type="checkbox"/> <b>Rush Order</b> 2-3 Days Processing Time \$95.00 Total Rush Cost	
<p>*This cost applies to US deliveries only. Please contact the Registrar's Office at: <a href="mailto:diplomas@montana.edu">diplomas@montana.edu</a> for international rush order costs.</p> <p>*Processing Time begins upon receipt of request.</p>	

**Signature**

*Unsigned requests cannot be processed!*

Office of the Registrar. 101 Montana Hall. PO Box 172660. Bozeman, MT. 59717 [diplomas@montana.edu](mailto:diplomas@montana.edu) (406)-994-6650