

NEW RSO REGISTRATION CHECKLIST

Your Guide to Earning OSE Student Organization Recognition

Minimum Standards for Recognition

- Clearly stated lawful purpose (must be in constitution)
- Minimum 5 MSU student members (for 2026–2027 AY)
- 100% of members must be MSU students
- Open to all MSU students; all members may vote and hold office
- Minimum 2 officers; officers must be fee-paying MSU students
- Complete annual officer training and pass quiz (80% or higher)
- Have an MSU-employed faculty, staff, or graduate student advisor
- Comply with University policies and maintain “good standing”
- Cannot be for-profit

Select an Advisor

- Advisors may be chosen through personal connections or interest in the RSO’s mission
- Must be an MSU-employed faculty, staff, or graduate student
- Advisor’s full name and MSU email must appear in the MSU Directory

Officer and Advisor Training

- Submit the **RSO Officers and Advisor Contact Information Form** located at [RSO/montana.edu](https://rso/montana.edu) to register officers and advisor in the CatsConnect training.

Start a Registration Form

- Log on to CatsConnect with your eID
- Select Organizations
- Click Register an Organization
- Click the blue Register a New Organization button

THE REGISTRATION PERIOD AND DETAILED INFORMATION IS LOCATED AT [RSO/MONTANA.EDU](https://rso/montana.edu)