



Centennial Conservation District
PO Box 25
Sterling, Colorado 80751
centennialcd1@gmail.com

DISTRICT CONSERVATION TECHNICIAN (DCT) JOB DESCRIPTION

This position provides technical services in the planning, survey, design and installation of conservation engineering practices. The position is headquartered in the NRCS office located in Sterling, Colorado and primarily provides assistance to the clientele in the Centennial Conservation District with the possibility of providing occasional services to neighboring areas.

RESPONSIBILITIES:

- Addresses resource concerns in such areas as erosion control, water management and water quality enhancement and addresses irrigation efficiency concerns association with the Environmental Quality Incentives Program (EQIP).
- Prepares designs, drawings, specifications and cost estimates for conventional engineering practices or systems.
- Provides quality control services including layout and construction checks to ensure adherence to technical standards. Explains construction details to service center personnel, landowners, and contractors.
- Review designs prepared by others for compliance with Agency technical standards, accuracy of information, completeness and feasibility of construction.
- Assist with conservation practice implementation, within NRCS standards and specifications as required.
- Conduct research related to conservation issues, best practices, best science, service providers, permitting requirements, and potential cost share or funding assistance.
- Skill in effective two-way communications, listening and communicating in verbal and written form, and in making public presentations.
- Skill in time management and effectively managing multiple priorities.
- Assist with conservation plan reviews and spot checks as needed.
- Act as a district liaison to landowners for conservation district projects and programs.
- Prepare and maintain files, correspondences and some administrative duties necessary to carry out conservation technician responsibilities in a professional and timely fashion.
- District Board meetings and other meetings or training are required by supervisor(s)/district board.
- Skill in using common computer applications and ability to master new applications and technologies.
- Ability to operate a motor vehicle on both public and private roads during daylight hours and occasionally after dark as needed to perform the duties of the position. Strong navigation and map reading skills. Must be able to navigate in rural areas. A clean and valid state driver's license is required.

- Ability to understand and carry out written and oral instructions; ability to get along well with others; manual dexterity; mechanical aptitude; accuracy; physical condition commensurate with the demands of the position.
- Displays courteous and tactful behavior towards internal and external customers, supervisors, coworkers and/or team members. Projects a positive and professional image of the Centennial Conservation District. Performs all duties in a manner which consistently demonstrates fairness, cooperation and respect towards coworkers, office visitors and all others in the performance of official business. Demonstrates an awareness of Equal Opportunity and Civil Rights responsibilities based on NRCS policies of valuing a diverse, yet unified workforce. Assures the delivery of agency programs and services are carried out in accordance with policy and producers without regard to race, color, national origin, religion, sex, age or physical or mental handicap.

MINIMUM REQUIREMENTS:

- High School Diploma or GED
- At least two years' experience in agriculture and/or natural resource conservation.
- Demonstrate good oral and written communication skills – preferably including rural communities and government agencies.
- Demonstrate ability to maintain confidentiality of cooperator business and records.
- Project work will require all-weather physical activity, including in-water work, use of basic hand and field tools, navigating in rural areas, and the ability to lift 40 pounds.
- Working longer days may be required during field season with some evening and weekend work required.
- Must be able to pass government background check.

Apply: Fill out application provided and return to the Centennial Conservation District by dropping off at the USDA Service Center, 621 Iris Drive, Sterling, CO 80751 or email to centennialcd1@gmail.com

Amber Beeson, District Manager
Centennial Conservation District
PO Box 25, Sterling, CO 80751

Deadline: Applications will be accepted until the position is filled and can be delivered to the Centennial Conservation District office or received via email.