Data Governance Council Agenda
Friday, March 24, 2023
2:00-3:00 p.m.
NAH 359, Montana Room

Members	Members	Non-Members & Guests
Ryan Knutson, co-chair	Terry Leist	Miranda Bly, admin support
Chris Fastnow, co-chair	Eleazar Ortega	Allison Crow, admin support
Camie Bechtold	Justin van Almelo	
Tony Campeau	Leslie Weldon	
Alison Harmon	MSUN representative TBD	

I.   Introductions (Round Table)

II. Charge of Committee

   A. Data Governance and Strategy Council recommends policies, priorities, process, and practice for the four-campus Montana State University system to more fully manage and leverage the data assets the system owns and develops.

      1. What It Was vs. What It Is Now and Why This Matters

      2. Example of Decisions We Might Impact

   B. Value of Data to the University

      1. [EAB Why Data Governance Matters](#)

   C. Role of Data Stewards and Other Experts

III. General Responsibilities

   A. Mapping the Data Environment

   B. Prioritizing Enhancements to the Data Environment in Alignment with Institutional Operational and Strategic Needs

   C. Developing Policies to Govern Data Stewardship, Definition, Distribution, Integration, Reporting, and Analysis

   D. Conducting Data Incident Post-mortems

IV. Work Plan for Council (attached)

V.   Discussion of Goals

VI. Identified Problem Areas to Address

VII. Traditional Meeting Routine with Focus on Policy, Procedure Review, and Recommendations

A. Old Business (introduced in a prior meeting)

B. New Business (to be revisited in a subsequent meeting)

C. Staff Led Shared Learning/Training/Strategy

Data Governance Council Work Plan

Task	Type	Supported by	Notes
Annually review inventory of data assets.	Review	Data stewards, UIT, OPA, campuses	Includes enterprise, integrations, siloed data
Prioritize data assets for attention	Decide/recommend	Strategic Plan(s), ET, (UIT, OPA)	Address substantive institutional priorities
Champion data curation/hygiene	Do	Exception reporting summary (ESG, OPA, complaints)	Based on identified areas of institutional risk, missing information
Develop policy for data definition and distribution	Decide/recommend	UIT, Compliance, OPA	e.g. require a data dictionary and assign responsibility; formalize security/access decision making
Review/formalize data steward roles, responsibilities, assignments	Decide/recommend	Existing policy, other examples	Multiple types/levels of data stewards included with different roles and responsibilities, e.g. domain, project, area
Review the framework/guidance to classify data asset security and access	Review	Existing policy, other examples, CISO	
Define data use guidelines	Decide/recommend	CDO if we have one, campus IR offices	e.g. require reports and analyses to include sources and intended use, require alignment with operational objectives and strategic priorities
Annually review inventory of available tools for accessing, extracting, reporting, analyzing	Review	Data Collaborative	